

ORIGINAL

20
9/10

UNITED STATES DISTRICT COURT
FOR THE MIDDLE DISTRICT OF PENNSYLVANIA

JODY K. BUTTS, individually and
as parent and natural guardian for
RASHUN SUNCAR and LEQUINN BUTTS,
Minors, and MARK A. MARTIN, JR.,
individually,

Plaintiffs

v.

CITY OF YORK, OFFICER CURTIS D.
BEHM, OFFICER NICHOLAS W. FIGGE,
and POLICE COMMISSIONER HERBERT
GROCIK,

Defendants

:
:
: NO.: 1:00-CV-1893
:
:
: JURY TRIAL DEMANDED

J. Conner

FILED
HARRISBURG, PA

SEP 10 2002

MARY E. D'ANDREA, CLERK
Per *[Signature]*
Deputy Clerk

UNSWORN DECLARATION OF KEITH RESSLER

I, Keith Ressler, do hereby state under penalty of perjury pursuant to 28 U.S.C.

§1746 that the following is true and correct based upon my personal knowledge:

1. I am currently Captain of the York City Police Department for the City of York, a position I have held since June 20, 1997.

2. The York City Police Department adopted a policy with respect to investigation of citizen complaints, General Order #89-001-03, "Investigation of Complaints," effective May 31, 1989. Pursuant to that policy, every Complaint or allegation of misconduct against a member of the Police Department will be thoroughly investigated and the results of the investigation reduced to a written report. Basically, all complaints are taken by the Department, a complaint form is given to the complainant for filling out, an interview by the Internal Affairs Inspector is arranged, and full

investigation of the entire matter is undertaken, including interviews with involved officers and witnesses. A true and correct copy of General Order 89-001-03 is attached hereto and marked as Exhibit "1".

3. In Pennsylvania, municipal police officer training is governed by state law. The legislature has enacted the Municipal Training and Education Law (Act 120 of 1974), which establishes the training requirements of all police officers employed by cities, towns, townships or counties throughout the Commonwealth.

4. The York City Police Department has established guidelines for the professional training of all police officers, General Order #99-010-13, "Police Training" effective April 12, 1999. A true and correct copy of General Order #99-010-13 is attached hereto and marked as Exhibit "2".

5. Upon employment as a police officer in the City of York, a new police officer undergoes a session of orientation training concerning the rules and regulations of the Department, their standard operating procedures, including detailed instructions in the rules of conduct and other applicable rules and procedures are reviewed with the new police officer.


6. In addition to the initial orientation, each new police officer must complete a minimum of 520 hours of basic training at a certified police academy, participate in an 18 week field training program under the tutelage of a seasoned officer; and attend mandatory, annual in-service updates and other training dealing with various other aspects of police work. True and correct copies of the training records of the involved officers are attached and marked as Exhibit #3.

7. The York City Police Department has established policies and procedures for the administration of discipline within the Department as set forth in General Order #88-001-03, "Administration of Discipline," effective May 1, 1988. General Order #88-001-03 sets forth how and under what circumstances discipline is imposed upon police officers. A true and correct copy of General Order #88-001-03 is attached hereto and marked as Exhibit #4.

8. The York City Police Department has adopted a policy for the use of force, General Order #99-001-002, a true and correct copy of which is attached hereto and marked as Exhibit 5.

9. There is no official or unofficial custom or policy of the City of York Police Department to deprive anyone of their constitutional rights. Nor does the City of York Police Department condone any violation of anyone's constitutional rights. We respect the rights of all citizens and vigorously investigate and root out any such violation when found.

Date: 06 Sep 2002



Captain Keith Ressler
York City Police Department
City of York

CERTIFICATE OF SERVICE

I, Donald B. Hoyt, Esquire, Assistant Solicitor for the City of York, do hereby certify that on this the 9th day of September, 2002, I am serving a true and correct copy of the attached **Unsworn Declaration of Keith Ressler** upon the person(s) indicated below, service by First-Class Mail, Postage Prepaid and Addressed as follows:

Peter B. Foster, Esquire
Pinskey and Foster
121 South Street
Harrisburg, PA 17101

Frank J. Lavery, Jr., Esquire
Lavery, Faherty, Young & Patterson
The Kunkel Building
301 Market Street, Suite 800
P.O. Box 1245
Harrisburg, PA 17108-1245



Donald B. Hoyt, Esquire
Assistant City Solicitor
Attorney I.D. #18061
One Marketway West; 3rd Floor
York, PA 17401-1231
(717) 849-2250



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE GENERAL	EFFECTIVE DATE 5/31/89	NUMBER 89-001-03
DISTRIBUTION All Police Personnel		
SPECIAL INSTRUCTIONS Cancel Gen0 79-004-03		
RE-EVALUATION DATE Self-canceling		NO. PAGE 1

SUBJECT

Investigation of Complaints

REFERENCE

- (a) IACP managing for Effective Police Discipline, pp. 156-171;
(b) Gen0 81-003-02 "Rules of Conduct"
(c) Gen0 88-001-03, "Administration of Discipline"

Enclosure

Citizen Complaint Report

I. PURPOSE

The accurate and unbiased investigation of complaints or allegations against members of a police department is one of the basic requirements of good law enforcement and effective public relations. Because the majority of our duties involve the regulation and control of human conduct, it must be expected that complaints will regularly be received from persons who feel that they have been subjected to unfair, unwarranted and occasionally criminal police actions. Regardless of its source, nature and apparent validity, each complaint must be thoroughly investigated and the complainant made aware of both the investigative process and the action taken, if any.

II. POLICY

Every complaint or allegation of misconduct against a member of this department will be thoroughly investigated and the results of the investigation reduced to a written report.


III. PROCEDURES

A. Receipt of Complaint or Allegation

1. Oral

Any member receiving an oral complaint or allegation against a member in person or by telephone will immediately refer the complainant to his or her superior officer.

- a. Immediately upon receiving a complaint from a citizen, a superior officer will complete a Citizen Complaint Report (enclosure (1)) and obtain the complainant's signature thereon. The officer will then attempt to resolve the complaint by calling the member(s) involved to the station to discuss the matter with the complainant. In most cases, such a discussion will be the only action required to satisfy a complainant and resolve the matter without further investigation.

 <p>CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT</p>	<p>TYPE General</p>	<p>EFFECTIVE DATE 4/12/99</p>	<p>NUMBER 99-010-13</p>
<p>SUBJECT Police Training</p>		<p>DISTRIBUTION All Police Officers, Mayor, Solicitors</p>	
<p>REFERENCE</p> <ul style="list-style-type: none"> (a) Standard 7.4 "Training" <u>Standards Relating to the Urban Police Function</u>, American Bar Association; (b) Sec. 16 "Training," <u>Report On Police Natl. Advisory Comm. On Criminal Justice Standards and Goals</u>; (c) Chapter 3, "Police Training"; <u>PA Standards for the Criminal Justice System</u>; (d) Act No. 120 "Municipal Police Education and Training Program," Commonwealth of PA; (e) Unit 7C, "Field Training Procedures." <u>IACP Police Reference Notebook</u>, 2nd ed. 		<p>SPECIAL INSTRUCTIONS Replaces GenO 95-002-13 dtd 11/1/95</p>	
<p>ENCLOSURE None</p>		<p>RE-EVALUATION DATE 4/12/00</p>	<p>NO. PAGES 3</p>

I. PURPOSE

To establish guidelines for the professional training of all police officers.

II. POLICY

This department has a legal and moral obligation to provide the highest standard of professional police service to City of York. In order to fulfill this responsibility, it is essential that all police officers be professionally trained to perform their duties. National standards for police training have been established by references (a) and (b), and standards for police training in the Commonwealth by reference (c). This department will develop and implement professional training programs meeting or exceeding these standards for all levels of personnel.

III. PROCEDURES

A. Preparatory Training

The probationary year of employment will include a lengthy training period consisting of the following phases:

1. Initial Orientation

This phase will commence immediately upon employment and continue until new officers are assigned to a police academy for basic training. The purpose of this phase is to provide officers with a comprehensive introduction to the City and departmental organization, rules and procedures. New officers will be briefed by the Mayor, all department heads and police division commanders, attend a City Council meeting, visit County Control, and receive detailed instructions in the Rules of Conduct and other applicable rules and procedures. Some orientation training may continue immediately after graduation from ACT 120 program.

2. Basic Training

This phase will commence upon completion of initial orientation and continue for a period of



CITY OF YORK, PENNSYLVANIA

POLICE DEPARTMENT

SPECIAL

3/7/01

01-056.20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION

Cpts. Ressler, Swartz, Lts. McClain, Vangreen,
Sullivan, Arnold, Veseth, Barbara Buchanan,
Insp. Thompson, Traffic Safety, CPO, Training, Records,
Personnel, Concerned Persons

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

The following personnel will attend training entitled

Spring Firearms Qualifications

Location : County FOP Range

Date : Friday June 8, 2001

Time : 8:00 AM to 4:00 PM


Sgt. Roy Kohler
Sgt. Daniel Aikey
PO Alan Good
PO Nicholas Figge
PO Jennifer Harrison
PO Larry Lawrence
PO Derek Hartman

Herbert F. Grofcsik
Police Commissioner

ALL-STATE LEGAL®

EXHIBIT

3

 <p>CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT</p>	TYPE <p align="center">SPECIAL</p>	EFFECTIVE <p align="center">01/24/01</p>	NUMBER <p align="center">01-019.20</p>
SUBJECT <p align="center">TRAINING ASSIGNMENT</p>	DISTRIBUTION Cpts. Ressler, Swartz, Lts. McClain, Vangreen, Sullivan, Arnold, Acting Lt. Veseth, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES <p align="center">1</p>	

The following personnel will attend training entitled

AED Training

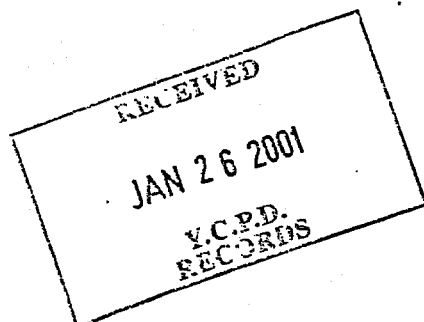
Sponsored by the American Heart Association

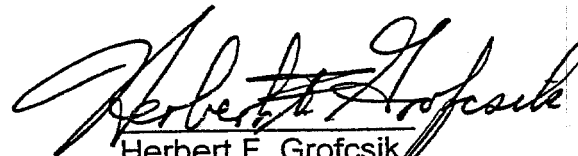
Location : Country Club of York
 1400 Country Club Road
 York, PA

Date : February 2, 2001

Time : 8:00AM to 10:00AM

Lt. Ronald McClain
 Det. William Follmer
 Cpl. Kevin Wharton
 PO William Wentz
 PO Hugh Poole
 PO Steven Nicholas
 PO Nicholas Figge
 PO Scott Nadzom
 Crime Prevention Officer Kate Seitz Bortner




 Herbert F. Grofcsik
 Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 08/07/00	NUMBER 00-083.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

Mandatory In Service Training 2000

Legal Updates
Survival Tactics for Injured Officers
Case Preparation for Summary Trials and Preliminary Hearings

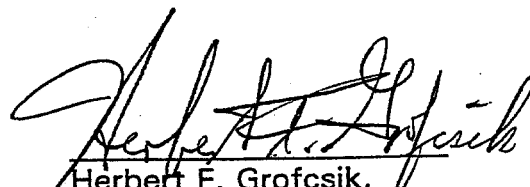
Location : Lincoln Way Fire Company
 300 East Berlin Road

Dates and Hours : September 18th
 September 19th

0800 hrs. - 1630 hrs.
0830 hrs. - 1600 hrs.

Lt. Vangreen (OIC)
Sgt. Blemler
Cpl. Concepcion
Cpl. Lowe
Det. Camacho

Det. Spence
PO Figge
PO Kelly
PO Tison
PO Wesnak


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

SPECIAL

08/26/99

99-106.20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen,
Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPD,
Training, Records, Personnel, Concerned Persons

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

Revision 09/16/99

The following personnel will attend training entitled:

Spillman Technologies Hub Training
Inquiry and Reports

Location : City of York
Economic Development Conference Room
14 W. Market St.


Dates : September 22nd - 23rd , 1999

Hours : 0800 hrs. - 1700 hrs.

Capt. Ressler (OIC)
Capt. Swartz
Lt. Sullivan
Sgt. Butler
Cpl. Fuentes
Cpl. Knauer
Cpl. Lowe
Cpl. Wharton

Det. Camacho
PO Bloss
PO Figge
PO Goshen
Patricia Miller
Sharon Thurston
Tammy Souders

Herbert F. Grofcsik
Herbert F. Grofcsik,
Police Commissioner

 CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT	TYPE SPECIAL	EFFECTIVE DATE 08/26/99	NUMBER 99-106.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

Spillman Technologies Hub Training
Inquiry and Reports


Location : City of York
Economic Development Conference Room
14 W. Market St.

Dates : September 15th - 16th , 1999

Hours : 0800 hrs. - 1700 hrs.

Capt. Ressler (OIC)
Capt. Swartz
Lt. Sullivan
Sgt. Butler
Cpl. Knauer
Cpl. Lowe
Cpl. Wharton
PO Figge

PO Goshen
PO Hansen
PO Markley
PO Poole
Patricia Miller
Sharon Thurston
Tammy Souders


 Herbert F. Grofcsik,
 Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

SPECIAL

08/26/99

99-106.20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen,
Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPD,
Training, Records, Personnel, Concerned Persons

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

Revision 09/16/99

The following personnel will attend training entitled:

**Spillman Technologies Hub Training
Inquiry and Reports**

Location : City of York
Economic Development Conference Room
14 W. Market St.

Dates : September 22nd - 23rd , 1999

Hours : 0800 hrs. - 1700 hrs.

Capt. Ressler (OIC)
Capt. Swartz
Lt. Sullivan
Sgt. Butler
Cpl. Fuentes
Cpl. Knauer
Cpl. Lowe
Cpl. Wharton

Det. Camacho
PO Bloss
PO Figge
PO Goshen
Patricia Miller
Sharon Thurston
Tammy Souders

Herbert F. Grofcsik
Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 05/10/99	NUMBER 99-073.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

Spring Firearms Qualifications
York County F.O.P. # 73 Firearms Range

Friday, June 18, 1999

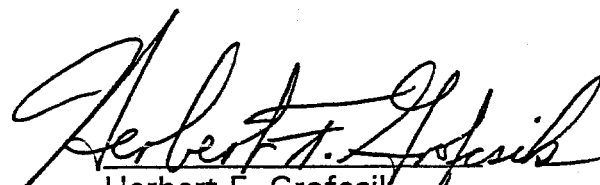
0800 hrs. - 1600 hrs.

Sgt. Beveridge
Sgt. Butler
Sgt. Conklin
Sgt. Kahley
Cpl.. Concepcion
Cpl. Hernandez

Cpl. Lowe
Cpl. Luchko
Cpl.. Wharton
PO Figge
PO Miller
PO Rosario

Equipment Needed :

Duty weapon and all issued magazines
Duty gunbelt with inner belt
Pants which will accomodate duty belt
Gun cleaning equipment


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 03/31/99	NUMBER 99-044.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangre Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

Spring Firearms Qualifications
York County F.O.P. # 73 Firearms Range

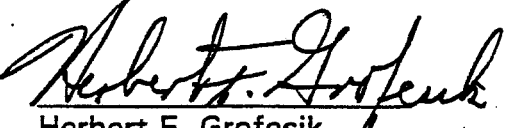
Friday , April 9, 1999

0800 hrs. - 1600hrs.

Lt. Arnold
Sgt. Stine
DIC Roberts
Cpl. Aikey
Cpl. Brewster
Det. Ward
PO Behm
PO Bloss

PO Blymier
PO Clarkson
PO Goshen
PO Levinsky
PO Nadzom
PO Shaffer
PO Wentz

Equipment needed : Duty weapon and all issued magazines
Duty gunbelt with inner belt
Pants which will accomodate duty belt
Gun cleaning equipment


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 02/23/99	NUMBER 99-022.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES 1	

The following personnel will attend training entitled:

Mandatory In Service Training 1999

Legal Updates
Career and Personal Survival
Conflict Resolution for Police

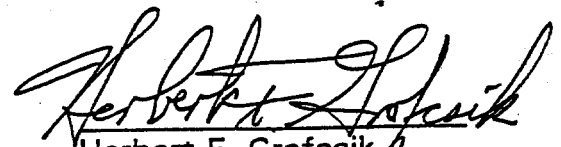
Location : Lincolnway Fire Company
 300 East Berlin Rd.

Dates and Hours : March 18th
 March 19th

0800 hrs. - 1630 hrs.
0830 hrs. - 1600 hrs.

Lt. McClain (OIC)
Sgt. Barth
Sgt. Fells
DIC Williams
Cpl. Brewster
Cpl. Wm. Brown
Cpl. Concepcion
Cpl. O'Neil
Cpl. Utley
Cpl. Wharton
Det. Camacho
Det. Follmer

Det. Hose
Det. Spence
Det. Walker
Det. Ward
PO Behm
PO Levinsky
PO Miller
PO Muldrow
PO Nestor
PO Poole
PO Tschopp
PO Wentz


Herbert F. Grofcsik
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

<p>SUBJECT</p> <p>TRAINING ASSIGNMENT</p>	<p>TYPE</p> <p>SPECIAL</p>	<p>EFFECTIVE DATE</p> <p>02/23/99</p>	<p>NUMBER</p> <p>99-023.20</p>
<p>REFERENCE</p>	<p>DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons</p>		
<p>ENCLOSURE</p>	<p>SPECIAL INSTRUCTIONS</p>		<p>NO. PAGES</p> <p>1</p>

The following personnel will attend training entitled:

Mandatory In Service Training 1999

Legal Updates

Officer Safety IX

Conflict Resolution for Police

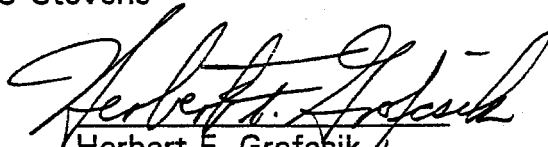
Location : Spring Garden Twp. Police Dept.
 340 Tri Hill Rd.

Dates and Hours : April 22nd
 April 23rd

0800 hrs. - 1630 hrs.
0830 hrs. - 1600 hrs.

Lt. Vangreen (OIC)
Sgt. Beveridge
Sgt. Butler
Sgt. Kohler
Sgt. Mehring
Sgt. Veseth
DIC Daryman
DIC Roberts
DIC Rohrbaugh
Cpl. Fuentes
Cpl. Losty
Cpl. Luchko
Cpl. Hernandez
Cpl. T. Ross
PO Blymier
PO Buchkoski

PO Daniels
PO DeHart
PO Figge
PO Good
PO Goodwin
PO Hibner
PO Johnson
PO Kling
PO Koltunovich
PO Lawson
PO Markley
PO Pace
PO Rosier
PO S. Ross
PO Seelig
PO Stevens


Herbert F. Grofcsik
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

SUBJECT	TYPE	EFFECTIVE DATE	NUMBER
TRAINING ASSIGNMENT	SPECIAL	02/03/99	99-010.20
REFERENCE	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
ENCLOSURE	SPECIAL INSTRUCTIONS		NO. PAGES
	RE-EVALUATION DATE		1

The following personnel will attend training entitled:

Verbal Judo

Location : Horticultural Hall
 York Fairgrounds
 Dates : February 16 - February 17, 1999
 Hours : 0800 hrs. - 1600 hrs.

Lt. Vangreen (OIC)
 Insp. Thompson
 Sgt. Barth
 Sgt. Blemler
 Sgt. Girling
 DIC Williams
 Cpl. Wm. Brown
 Cpl. O'Neil
 Cpl. Utley
 Det. Camacho
 Det. Hose
 Det. Follmer
 PO Behm
 PO Blymier

PO Buchkoski
 PO Figge
 PO Goshen
 PO Hibner
 PO Johnson
 PO Kelly
 PO Peddicord
 PO Rosier
 PO Shaffer
 PPO Devereaux
 PPO Cromer
 PPO Hooper
 PPO Rosario
 PPO Shermeyer


 Herbert F. Grofcsik,
 Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

SPECIAL

02/03/99

99-010.20

SUBJECT

TRAINING ASSIGNMENT

REFERENCE

DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

The following personnel will attend training entitled:

REVISION (02/12/99)

Verbal Judo

Location : Horticultural Hall
York Fairgrounds

Dates : February 16 - 17 , 1999

Hours : 0800 hrs. - 1600 hrs.

Lt. Vangreen (OIC)
Insp. Thompson
Sgt. Barth
Sgt. Blemler
Sgt. Girling
Sgt. Stine
DIC Williams
Cpl. Wm. Brown
Cpl. O'Neil
Cpl. Losty
Cpl.. Utley
Det. Hose
Det. Follmer
PO Behm
PO Blymier
PO Buchkoski

PO Figge
PO Good
PO Goshen
PO Hansen
PO Kelly
PO Lawson
PO Nicholas
PO Peddicord
PO Rosier
PO Seelig
PO Shaffer
PPO Devereaux
PPO Hooper
PPO Rosario
PPO Shermeyer

RECEIVED

FEB 12 1999

**Y.C.P.D.
RECORDS**



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 01/07/99	NUMBER 99 - 001.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

ASP Training and Certification

Location : Lincoln Fire Company
Roosevelt Ave. at Maryland Ave.

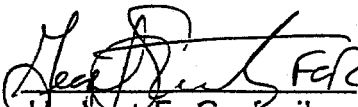
Date : January 15, 1999

Hours : 0800 hrs. - 1600 hrs.

Instructors : Sgt. Kohler , Cpl. McBride

Sgt. Fells
Cpl. Brewster
Cpl. Kleynen
Cpl. Losty
PO Figge
PO Goodwin
PO Hibner

PO Muldrow
PO Pace
PO Poole
PO Riccobono
PO Seelig
PO Veater
PO Wentz


Herbert F. Grefcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 06/10/98	NUMBER 98-063.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES 1	

The following personnel will attend training entitled:

Mandatory In Service Training 1998

Updates
Officer Safety Awareness VIII
Ethics

Location : Northern York County Regional Police Dept.

Dates and Hours : September 2nd
 September 3rd

0800 hrs. - 1630 hrs.
0830 hrs. - 1600 hrs.

Sgt. Barth
Sgt. Stine
Cpl. Brewster
Cpl. Concepcion
PO Behm

PO Camacho (9/3 only)
PO Figge (9/2 only)
PO Hibner
PO Levinsky
PO Tison


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

TYPE

SPECIAL

EFFECTIVE DATE

03/30/98

NUMBER

98-048.20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen,
Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO,
Training, Records, Personnel, Concerned Persons

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

The following personnel will attend training entitled:

Spring Firearms Qualifications
York County F.O.P. # 73 Firearms Range

Friday , April 24 , 1998


0800hrs. 1600 hrs.

Capt. Swartz
Lt. Vangreen
D1C Daryman
D1C Williams
Cpl. Aikey
Cpl. Brewster
Cpl. Fuentes
Cpl. Losty

PO Behm
PO Bloss
PO Camacho
PO Daniels
PO Santiago
PO Spence

Equipment Needed : Duty weapon and all issued magazines
Duty gunbelt with inner belt
Pants which will accomodate the duty belt
Gun cleaning equipment

Detectives and Officers permanently assigned to plain clothes duty
Shall use the holster they wear on duty.


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

SPECIAL

03/30/98

98-052.20

SUBJECT:

TRAINING ASSIGNMENT

DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreene, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPD, Training, Records, Personnel, Concerned Persons

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

The following personnel will attend training entitled:

Spring Firearms Qualifications
York County F.O.P. # 73 Firearms Range


Friday, May 29, 1998


0800 hrs. - 1600 hrs.

Lt. Downing
Lt. Stabley
Sgt. Barth
Sgt. Kohler
Cpl. Kleynen
Cpl. Luchko
Det. J. McBride

Det. Roberts
PO Figge
PO Goodwin
PO Nicholas
PO Pace
PO Searfoss
PO Wharton

Equipment Needed : Duty weapon and all issued magazines
Duty gunbelt with inner belt
Pants which will accomodate the duty belt
Gun cleaning equipment


Herbert E. Grofcsik,
Police Commissioner

 CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT	SPECIAL	09/12/97	97-0 65.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capt. Ressler, Lts. McClain, Downing, Vangreen, Stabley, Swartz, Arnold, Insp. Thompson, Traffic Safety, CPO, DV, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

Fall Firearms Qualifications/CPR Certification
 York County F.O.P. #73 Firearms Range/Lincoln Fire Co.
 Friday, September 12th, 1997
 0800-1800hrs. Note: Training begins promptly at 0800hrs

The following personnel will report to the firearms range at 0800hrs and Lincoln Fire Co, at 1300 hrs:

Sgt Brunner	PO Lowe
Sgt Mehrling(CPR only)	PO T Ross
Sgt Conklin	PO Figge
Cpl Brown	CO Groff(CPR only)
PO Fetrow	

The Following personnel will report to CPR training at the Lincoln Fire Co. at 0800hrs and the firearms range at 1300hrs:

Com Grofcsik(CPR only)	PO Behm
Lt Arnold	PO Camacho
Sgt Blemler	PO Hibner
Det Follmer	PO Goshen
Cpl Brewster	

Range Instructors: Cpl Utley & PO Buchkoski
 CPR Instructors: PO Daniels & Knauer

Equipment Needed: Duty weapon and all issued magazines
 Duty gun belt with inner belt
 Pants- MUST accommodate the inner belt and it must be worn.
 Body Armor, Gun cleaning equipment


 Herbert F. Grofcsik,
 Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 03/17/97	NUMBER 97-036-20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Lts. McClain, Downing, Stabley, Vangreen, Swartz, Ressler, Insp. Thompson, Sgt. Brunner, CPO, DV, Traffic Safety, Training, Records, Personnel		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES 1	

The following personnel will attend training entitled:

Spring Firearms Qualifications
York County F.O.P #73 Firearms Range
Friday April 11, 1997
08:00 - 16:00 Training begins promptly at 08:00

D1C Williams
Cpl. Fuentes
Cpl. B. McBride
PO Levinsky
PO Muldrow
PO Lawson
PO Knauer
PO Searfoss
PO Kleyne

PO Poole
PO Wharton
PO Figge
PO Lowe
PO Pace
PO Stevens
PO Goodwin
PO Corley
PO Johnson

EQUIPMENT NEEDED:

Duty weapon and all issued magazine
Duty gunbelt with inner belt
Pants which will accommodate the inner belt, (uniform pants, BDU's, jeans). Pants must accommodate the inner belt, and it must be worn while qualifying.
Body Armor
Gun cleaning equipment

Detectives and Officers permanently assigned to plain clothes duty shall use the holster they wear on duty..


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

SPECIAL

01/28/97

97-022-20

JECT

TRAINING ASSIGNMENT

DISTRIBUTION

Lts. McClain, Downing, Stabley,

Vangreen, Ressler, Swartz, Insp. Thompson, 7P-3A Shift,

CPO, DV, Traffic Safety, Training, Records, Personnel

ERENCE

SPECIAL INSTRUCTIONS

LOSURE

RE-EVALUATION DATE

NO. PAGES

1

The following personnel will attend training entitled Standardized Field Sobriety Test
Practitioner, to be held at the Lincolnway Fire Company, West Manchester Township.
Training dates shall be February 10 - 13, 1997. Course hours are 08:00 - 16:30.

Cpl. Steven Butler
PO Nicholas Figge

Herbert F. Grofesik
Herbert F. Grofesik
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

SPECIAL

01/17/97

97-001-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION

Lts. McClain, Downing, Stabléy,

Vangreen, Ressler, Swartz, Insp. Thompson, 7P-3A Shift,

CPO, DV, Traffic Safety, Training, Records, Personnel

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

REVISION

The following personnel will attend 1997 Mandatory In Service Training. to be held February 3 - 4, 1997 at the Spring Garden Township Police Department. The course and hours are as follows:

2/3/97	Section 34861	Interview and Interrogation
2/4/97	Section 34862	Updates
2/4/97	Section 34863	Officer Safety Awareness VII

Comm. Grofcsik
Lt. Swartz
Insp. Thompson
Sgt. Stine
Sgt. Veseth
Sgt. Fells
D1C Williams
Cpl. Fuentes
Cpl. Brewster
Cpl. Losty
Cpl. Utley
Det. Ward
Det. George

PO J. Brown
PO Good
PO Kling
PO Hernandez
PO Behm
PO Markley
PO S. Ross
PO Poole
PO Figge
PO Johnson
PO Seelig

Herbert F. Grofcsik
Police Commissioner



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

1/8/97

NUMBER

97-014-20

SUBJECT

TRAINING ASSIGNMENT

Distribution:

Lt. McClain, Ressler, Swartz, Vangreen, Stabley,
Downing, Insp. Thompson, 7PM-3AM Shift,
CPO Div, DV Div, Traff Saf., Training File,
Records, Personnel

REFERENCE

SPECIAL INSTRUCTIONS

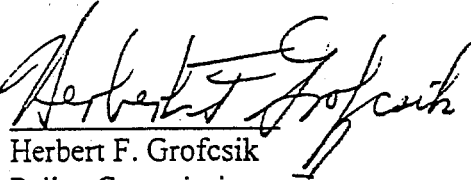
ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend training entitled Advanced Interview and Interrogation,, to be held Feb
25-26, 1997 in Room N-211 at HACC. The hours are 0800-1600.

Cpl Concepcion
PO Beveridge
PO Behm
PO Harrison
PO Nadzom


Herbert F. Grofcsik
Police Commissioner

HFG/MRD



POLICE DEPARTMENT

SPECIAL

1/1/97

97-001-20

SUBJECT

TRAINING ASSIGNMENT

Distribution:

Lt. McClain, Ressler, Swartz, Vangreen, Stabley,
Downing, Insp. Thompson, 7PM-3AM Shift,
CPO Div, DV Div, Traff Saf., Training File,
Records, Personnel

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend 1997 mandatory In Service Training, to be held February 3-4, 1997 at the Spring Garden Twp Police Department. The courses and hours are as follows:

2/3/97	Section 34861	Interview and Interrogation
2/4/97	Section 34862	Updates
2/4/97	Section 34863	Officer Safety Awareness VII

Comm. Grofcsik
Lt. Stabley
Lt. Swartz
Insp. Thompson
Sgt. Stine
Sgt. Veseth
Sgt. Fells
D1C Williams
Cpl. Fuentes
Cpl. Brewster
Cpl. Losty
Cpl. Utley
Det. Ward
Det. George

PO J. Brown
PO Good
PO Levinsky
PO Kling
PO Hernandez
PO Beveridge
PO Behm
PO Buchkoski
PO Markley
PO S. Ross
PO Poole
PO Figge
PO Johnson
PO Seelig

Herbert F. Grofcsik
Herbert F. Grofcsik
Police Commissioner

HFG/MRD



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

10/25/96

96-130-20

SUBJECT

TRAINING ASSIGNMENT

Distribution:

Lt. McClain, Ressler, Swartz, Vangreen, Stabley,
Downing, Insp. Thompson, 7PM-3AM Shift,
CPO Div, DV Div, Traff Saf., Training File,
Records, Personnel

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

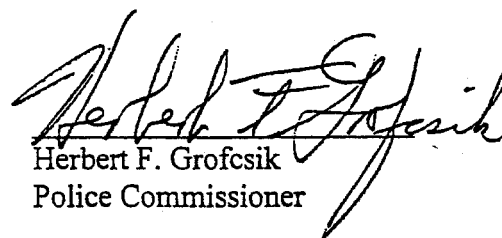
RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the fall re-certification training for 1996 First Aid and CPR. The class will be held at the Lincoln Fire Company, Roosevelt and Maryland Avenues from 0900-1700 hours on Monday November 11, 1996. Jeans and BDU's are acceptable for this training.

INSTRUCTORS : PO MARKLEY & PO DANIELS

Lt. McClain
Sgt. Hill
Cpl. Brown
Cpl. Utley
Cpl. Butler
PO Stambaugh
PO Tschopp
PO Behm
PO Buchkoski
PO Lowe
PO Figge
PO Goodwin


Herbert F. Grofcsik
Police Commissioner

HFG/MRD

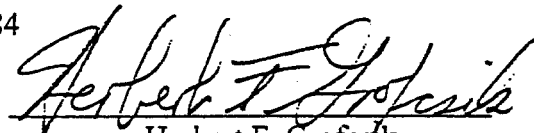


CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE SPECIAL	EFFECTIVE DATE 07/19/96	NUMBER 96-088-20
SUBJECT TRAINING ASSIGNMENT		
DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER & CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS PERSONNEL		
REFERENCE	SPECIAL INSTRUCTIONS	
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES

The following personnel will attend Drug Investigation, to be held at HACC, Room N-211 on September 24-26, 1996 from 0800-1600 hours.

CPL O'Neil # 86
PO Searfoss # 186
PO Behm # 119
PO Hernandez # 182
PO J. Veater # 128
PO King # 180
PO Johnson # 184


Herbert F. Grofcsik
Police Commissioner

** CPL O'Neil will be OIC and will arrange with Lt. McClain for transportation



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

07/19/96

NUMBER

96-089-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREER,
STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER,
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend DUI and Case Preparation, to be held at HACC,
Room N-211 on September 30, 1996 from 0800-1600 hours.

PO Markley # 104
PO Nicholas # 131
PO Figge # 136
PO Lowe # 132
PO Nadzom # 180

Herbert F. Grofcsik
Police Commissioner

** PO Markley will be OIC and will arrange with Lt. McClain for transportation



POLICE DEPARTMENT

SPECIAL

07/19/96

96-084-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER & CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend Latent print Processing, to be held at HACC, Room N-211 on September 11-12, 1996 from 0800-1600 hours.

CPL O'Neil	# 86
CPL Kahley	# 90
PO Hernandez	# 182
PO Figge	# 136
PO Harrison	# 118
PPO Camacho	# 137
PPO Corley	# 144

Herbert F. Grofsik
 Herbert F. Grofsik
 Police Commissioner

** Cpl. O'Neil is OIC and will arrange with Lt. McClain for transportation



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

07/19/96

NUMBER

96-092-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN
STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER &
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend Courtroom Presentation, to be held at HACC,
Room N-206 on October 22-23, 1996 from 0800-1600 hours.

PO Hose # 103
PO Behm # 119
PO Johnson # 184
PO Camacho # 137

Herbert F. Grofsnik
Police Commissioner



POLICE DEPARTMENT

SPECIAL

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREE,
STABLEY, & DOWNING; INSP. THOMPSON; SGTs. BRUNNER
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORD
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

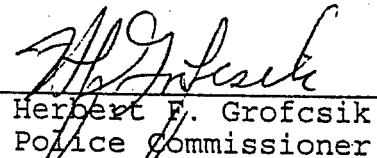
RE-EVALUATION DATE

NO. PAGES

The following personnel will attend "Vehicle Search and Seizure", to be held March 15, 1996 at The Department of Veteran Affairs, 1700 South Lincoln Avenue, Lebanon, Pa. The times will be 0900-1600 hours in building 22, 2nd floor classroom. TIPS is co-hosting this seminar.

Cpl.	B.	McBride	# 167
PO		O'Neil	# 138
PO		Fetrow	# 140
PO		Behm	# 119
PO	J.	Veater	# 128
PO		Wentz	# 176
PO		Figge	# 136
PPO		Harrison	# 118

HFG/mrd


Herbert F. Grofcsik
Police Commissioner



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

02/16/96

96-027-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY, & DOWNING; INSP. THOMPSON; SGTS. BRUNNER & CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

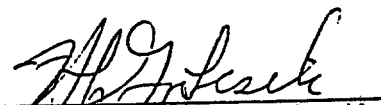
CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend "Vehicle Search and Seizure", to be held March 15, 1996 at The Department of Veteran Affairs, 1700 South Lincoln Avenue, Lebanon, Pa. The times will be 0900-1600 hours in building 22, 2nd floor classroom. TIPS is co-hosting this seminar.

Cpl.	B. McBride	# 167
PO	O'Neil	# 138
PO	Fetrow	# 140
PO	Behm	# 119
PO	J. Veater	# 128
PO	Wentz	# 176
PO	Figge	# 136
PPO	Harrison	# 118


Herbert F. Grofcsik
Police Commissioner

HFG/mrd



CITY OF YORK, PENNSYLVANIA

POLICE DEPARTMENT

SPECIAL

02/13/96

96-018-20

LECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER & CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

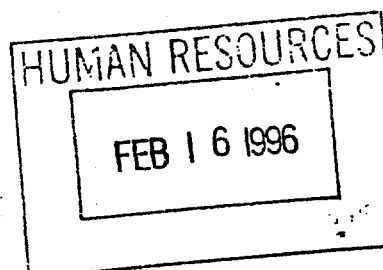
The following personnel will attend training entitled " Dealing With Difficult People", to be held March 27, 1996 at HACC, North Hall Room 201.

Cpl. Brewster # 102
PO Hose # 103
PO T. Ross # 194
PO J. Veater # 128
PO Peddicord # 197

PO Behm # 119
PO Nicholas # 131
PO Knarr # 152
PO Stevens # 191
PO Corley # 144

HFG/mrd

H. F. Grofcsik
Herbert F. Grofcsik
Police Commissioner



SUBJECT		11/30/95	95-144-20
TRAINING ASSIGNMENT		DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMP SGTS. BRUNNER & CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL	
REFERENCE		SPECIAL INSTRUCTIONS	
ENCLOSURE		RE-EVALUATION DATE	NO. PAGES

The following personnel will attend 1996 MPOETC Mandatory In-Service Training, to be held May 15 and 16, 1996 at The Commonwealth Fire Company, N. Sherman Street Extended, Springettsbury Township from 0800-1630 hours daily.

05/15/96 Updates and Officer Safety Awareness VI
05/16/96 Crime Scene Investigation I and II

PO Behm	#119
PO Figge	#136
PO Stevens	#191
PO Harrison	#118

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes

RECEIVED



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	09/13/95	95-112-20
SUBJECT		
TRAINING ASSIGNMENT		
REFERENCE		
DISTRIBUTION CAPT. GROSS; LTS.MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMAS; SGTS. BRUNNER, & CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL		
SPECIAL INSTRUCTIONS		
CLOSURE	RE-EVALUATION DATE	NO. PAGES

The following personnel will attend 1995 First Aid/CPR re-certification and fall 1995 Firearms on Tuesday, September 26, 1995. CPR and First Aid will be held at Lincoln 9 Fire Company from 0800-1200 hours. Officers will then report to the F.O.P. County Firearms Range NO LATER THAN 1300 HOURS.

Full duty gunbelts are to be brought to the range, (Including your issued Glock weapon and magazines.) Leave your duty ammo secured in your vehicle once arriving to the range. We shall NOT be shooting or re-issuing duty ammo this qualification.

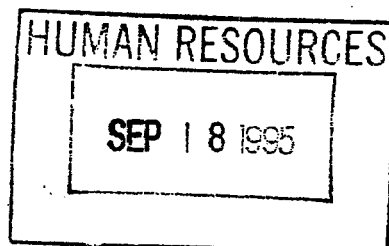
Blue jeans and similar attire (BDU's etc.) are approved for this training day.

Lt. Stabley	# 22
Sgt. Veseth	# 56
Sgt. Fells	# 63
D1C Daryman	# 83
Det. Seiffert	#115
PO Heilman	#105
PO Muldrow	#143
PO Ward	#133
PO Behm	#119
PO Riccobono	#157
PO Pace	#196
PO Stevens	#191

Russell L. Clanagan

Russell L. Clanagan
Police Commissioner

RLC/aes





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

08/01/95

NUMBER

95-074-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER,
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMP
SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERS
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend E.V.O.C. (Emergency Vehicle Operation Course), to be held October 9, 10, and 11, 1995 at HACC. The class will begin in room N-206. The hours of this training are 0800-1600.

PO Ward	#133
PO Behm	#119
PO King	#180
PO Pace	#191

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes

REVISION



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

07/19/95

95-077-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER,
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMAS
SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONNEL
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

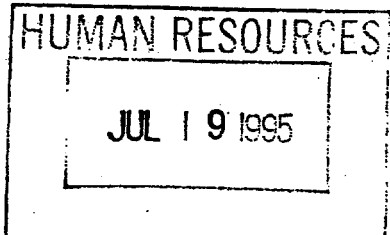
The following personnel will attend DUI Investigation and Case Preparation school to be held at HACC, North Hall, Room 211 on September 25, 1995.

PO Wentz	#176
PO Behm	#119
PO E. Veater	#172

***PO Wentz is OIC and should arrange for transportation with Lt. McClain ahead of time.

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

07/07/95

NUMBER

95-074-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER,
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOME
SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONNEL
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend E.V.O.C. (Emergency Vehicle Operation Course), to be held July 28, 29, and 30, 1995 at HACC. The class will begin in room N-206. The hours of this training are 0800-1600.

PO Ward	#133
PO Behm	#119
PO King	#180
PO Pace	#191

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes



POLICE DEPARTMENT

SPECIAL

07/05/95

95-070

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLE
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. T
SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGE

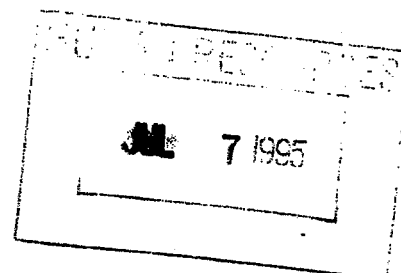
The following personnel will attend ESP Certification School, to be held July 18, 1995 from 0900-1300 hours. This training will take place at the York City Police Department.

Corporal Girling	#173
PO J. Veater	#128
PO Koltunovich	#189
PO Wharton	#174
PO Figge	#136
PO Aikey	#163

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes

*****NOTE OF INTEREST: All officers will have the option of using LV or vacation for the remaining of the tour, or can be used to perform some tasks in Records, such as filing, microfilming, etc. (3-11 officers can augment their shift once 2:00 rolls around)





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

07/05/95 95-071-20

NUMBER

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER,
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMAS
SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONNEL
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend a Marijuana Interdiction/Eradication Seminar to be held Wednesday, July 12, 1995, at Fort Indiantown Gap, PA from 0830-1600 hours.

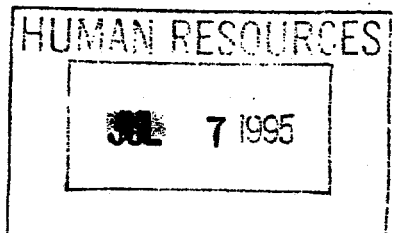
Sgt. Fells	# 63
Det. J. McBride	#171
Det. Roberts	#146
PO B. McBride	#167
PO Behm	#119
PO J. Veater	#128
PO E. Veater	#172

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes

*** Sgt. Fells is OIC and should arrange for transportation.

*** Registration and meal money being sent to the GAP separately.





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

06/07/95

95-067-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER,
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMPS
SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONS
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the Hazardous Materials Course to be held at Northern Regional Police Department on July 18, 1995:

The first group will attend from 1300-1430 hours:

Sgt. Conklin	# 52	PO Levinsky	#183
Sgt. Mehring	# 64	PO Brewster	#102
Sgt. Hill	# 53	PO Hernandez	#182
POIC W. Brown	#165	PO Santiago	#161

The second group will attend from 1500-1630 hours:

Sgt. Fells	# 63	PO Losty	#147
Det. Barth	#195	PO Poole	#135
PO Lawson	#193	PO Wharton	#174
PO Behm	#119	PO Lowe	#132
PO Hansen	#177		

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes



CITY OF PITTSBURGH, PENNSYLVANIA

POLICE DEPARTMENT

SPECIAL

06/07/95

95-068-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN; RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMAS; SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONNEL; TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the Hazardous Materials Course to be held at Northern Regional Police Department on July 25, 1995:

The first group will attend from 1300-1430 hours:

Sgt. Sullivan	# 68	PO Wagner	#198
POIC Kahley	#106	PO Muldrow	#143
PO Stambaugh	#108		

The second group will attend from 1500-1630 hours:

Lt. Swartz	# 25	PO Riccobono	#157
PO Nicholas	#131	PO Pace	#196
PO Figge	#136	PO Stevens	#191

The third group will attend from 1800-1930 hours:

Sgt. Arnold	# 58	PO Peddicord	#197
PO Mincemoyer	#127	PO Aikey	#163
PO J. Veater	#128		

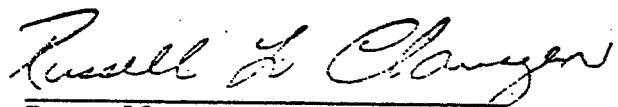
Russell L. Clanagan
 Russell L. Clanagan
 Police Commissioner

RLC/aes

POLICE DEPARTMENT		05/31/95	95-062-20
SUBJECT TRAINING ASSIGNMENT		DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMP SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERS TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING	
REFERENCE		SPECIAL INSTRUCTIONS	
ENCLOSURE		RE-EVALUATION DATE	NO. PAGES

The following personnel will attend Spring 1995 Firearms Qualifications on Friday, June 30, 1995, to be held at the York County FOP Range on Indian Rock Dam Road. The hours are 0800-1600. Blue jeans will be permitted for this training. Each officer is to bring his or her entire duty gunbelt, with their issued Glock weapon and all magazines that were issued to them. The new 40 cal. Glocks will be issued at this time and used for this qualification.

POIC Dacheux	#162
PO Bricker	#190
PO Santiago	#161
PO Markley	#104
PO Figge	#136
PO Lowe	#132
PPO Goodwin	#175
PPO Nadzom	#158
PPO Tison	#155



Russell L. Clanagan
Police Commissioner

RLC/aes



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SUBJECT TRAINING ASSIGNMENT	TYPE SPECIAL	EFFECTIVE DATE 04/27/95	NUMBER 95-049-20
REFERENCE	DISTRIBUTION CAPT. GROSS; LTS. RESSLER, MCCLAIN, 3-11, VANGREEN, STABLEY, & DOWNING; INSP. THOME; SGTS. SWARTZ, CONKLIN & MEHRING; CONCERNED PERSONNEL; TRAINING FILE; RECORDS; PERSONNEL ; ACCOUNTING		
CLOSURE	SPECIAL INSTRUCTIONS		NO. PAGES
RE-EVALUATION DATE	RE-EVALUATION DATE		NO. PAGES

The following personnel will attend a training seminar entitled "Policing Your Image" which will take place on Friday, May 26, 1995 from 1:00 p.m. - 5:00 p.m. This training will be held at the Training/Meeting Room of the Waste Water Treatment Plant on Black Bridge Road. If the parking lot of the Administration Building is full, parking will be permitted on both sides of the paved main road.

Sgt. Brunner	# 61
D1C Williams	# 81
Det. J. McBride	#171
Det. Walker	#142
PO Hose	#103
PO Santiago	#161
PO Wentz	#176
PO Behm	#119
PO Mincemoyer	#127
PO J. Veater	#128

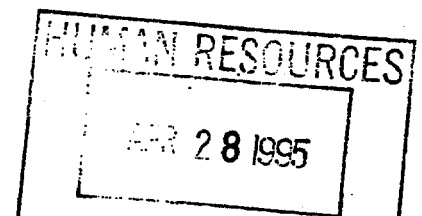
PO Koltunovich	#189
PO Losty	#147
PO Wharton	#174
PO Figge	#136
PO Lowe	#132
PO King	#180
PO Harrison	#118
PO Goodwin	#175
PO Knarr	#152

**Lt. Downing will be assigning 5 officers to report to the training room 1/2 hour early to set up chairs and tables.

Russell L. Clanagan

Russell L. Clanagan
Police Commissioner

RLC/aes





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE
SPECIAL

EFFECTIVE DATE
02/27/95

NUMBER
95-025-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. RESSLER, MCCLAIN,
LISTER, VANGREEN, STABLEY, & DOWNING; INSP. THO
SGTS. SWARTZ, CONKLIN & MEHRING; CONCERNED PERS
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following officers will attend 1995 MPOETC Mandatory In Service Training to be held June 7 - 8, 1995 at the Northern Regional Police Department.

06/07/95
06/07/95
06/08/95

Sect.# 34210
Sect.# 34211
Sect.# 34212

Legal Update 0800-1200
Off. Safety Aware. 1300-1630
Cultural Diversity 0830-1600

Sgt. Brunner	# 61	
Sgt. Conklin	# 52	(to attend June 7 only)
Sgt. Blemler	# 67	
D1C Daryman	# 83	
PO1C Concepcion	#125	
Det. Rohrbaugh	#150	
PO Leppo	#148	
PO Searfoss	#185	
PO Behm	#119	
PO Buchkoski	#145	
PO Wharton	#174	
PO Figge	#136	
PO Aikey	#163	

**Please take along your crimes codes.

Russell L. Clanagan

Russell L. Clanagan
Police Commissioner

HUMAN RESOURCES

RLC/aes

1995



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

10/03/94

NUMBER

94-095-19

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN, VANGREEN, RESSLER, LISTER, STABLEY, & DOWNING; SWARTZ; INSP. THOMPSON; SGTS. FELLS, & MEHRING; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL; DAYWOOD; J. ROBINSON

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel are to report to the York County FOP Range on Indian Rock Dam Road on Wednesday, October 19, 1994 at 0800 hours. Bring your complete duty gunbelt weapon and magazines. Lunch will be 1130 to 1230 hours. At 1230 sharp report to Lincoln 9 on Roosevelt Avenue for First Aid/CPR Re-certification.

Lt. Lister	# 25
Sgt. Brunner	# 61
Sgt. Stine	# 65
Sgt. Conklin	# 52
DIC Williams	# 81
Det. Roberts	#146
PO Heist	#152
PO Bricker	#190
PO Pfeifer	#175
PO Wentz	#176
PO Behm	#119
PO Mincemoyer	#127
PO Losty	#147

*First Aid Instructors will be PO Knauer and PO Mincemoyer..

*Fire Arms Instructors will be POIC Girling and PO Pfeifer.

Thomas C. Gross
Acting Chief of Police

HUMAN RESOURCES

OCT - 3 1994



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

08/10/94

94-071-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN
VANGREEN, RESSLER, LISTER, & STABLEY; LT. DOWNING
INSP. ZEAGER; SGTS. FELS, & MEHRING; CONCERNED
PERSONS; TRAINING FILE; RECORDS; **PERSONNEL**

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

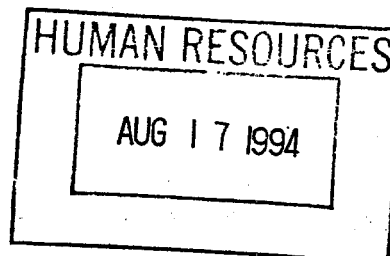
RE-EVALUATION DATE

NO. PAGES

The following personnel will attend a training session entitled Latent Print Processing, to be held September 8 and 9, 1994 from 0800-1630 hours. This course will be held in room PSTC-, N-211 at HACC.

PO	Fetrow	#140
PO	Ward	#133
PO	Behm	#119
PO	S. Ross	#141
PO	Peddicord	#197

Thomas C. Gross
Thomas C. Gross
Acting Chief of Police





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE SPECIAL	EFFECTIVE DATE 05/03/94	NUMBER 94-050-20
SUBJECT TRAINING ASSIGNMENT		
DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN, VANGREEN, RESSLER, LISTER, STABLEY & DOWNING; INSP. ZEAGER; SGTS. BRUNNER, MEHRING, FELS; CONC PERSONS; TRAINING FILE; RECORDS; PERSONNEL		
REFERENCE SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES

The following personnel will attend Spring 1994 Firearms Qualifications, to be held at the York County FOP Range on Indian Rock Dam Road. The hours are 0800-1600. Each officer is to bring his or her full duty belt, including the inner belt. The date of this training is Friday, June 24, 1994.

Lt.	Stabley	#	22
Lt.	Lister	#	25
Sgt.	Hill	#	53
Det	J. McBride	#	171
POIC	Kahley	#	106
PO	Bricker	#	190
PO	Levinsky	#	183
PO	George	#	123
PO	Ward	#	133
PO	Behm	#	119
PO	E. Veater	#	172
PO	Wharton	#	174
PO	Figge	#	136
PPO	Aikey	#	163

WE Smith
William E. Smith
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

4/29/94

NUMBER

94-042-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN,
VANGREEN, RESSLER, LISTER, STABLEY & DOWNING;
INSP. ZEAGER; SGTS. BRUNNER, MEHRING, FELLS; CONCERN
PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the 90 minute Hazardous Materials update course, to be held at Northern Regional Police Department on Tuesday, July 26, 1994 from 1300-1430:

Sgt.	Swartz	#	66
Sgt.	Blemler	#	67
DIC	Thompson	#	82
POLC	Dacheux	#	162
POLC	Ford	#	181
POLC	Fuentes	#	101
POLC	Kohler	#	158
PO	Leppo	#	148
PO	Stambaugh	#	108
PO	Knauer	#	126
PO	Tschopp	#	129
PO	Santiago	#	161
PO	Behm	#	119

WE Smith
William E. Smith
Chief of Police

MAY 04 1994



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

4/15/94

NUMBER

94-030-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LITS. MCCLAR
VANGREEN, RESSLER, LISTER, & STABLEY & DOWNING
INSP. ZEAGER; SGTS. FELLS, & MEHRING; CONCERNED
PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the Police Cyclist
Program to be held at HACC June 13-16, 1994 in room N-211.

PO1C	Barth	# 195
PO	Beveridge	# 134
PO	Daniels	# 199
PO	Tschopp	# 129
PO	Clarkson	# 187
PO	Behm	# 119
PO	J. Veater	# 172
PO	Hansen	# 177

WE Smith
William E. Smith
Chief of Police

* PO1C Barth: Please coordinate with daywork to, arrange for transportation.



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE SPECIAL	EFFECTIVE DATE 01/03/94	NUMBER 94-004-20
SUBJECT DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAR VANGREEN, RESSLER, LISTER, & STABLEY; INSP. ZE SGTS. SWARTZ & MEHRING; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL		
REFERENCE SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES

The following personnel will attend 1994 MPOETC
Mandatory In - Service training, to be held June 8 and 9, 1994
at the Northern Regional Police Department from 0800-1600 daily.

6/8/94 34914 Legal Updates
6/8/94 34915 Officer Safety Awareness IV
6/9/94 34916 Report Writing Made Easy

Lt. Stabley	# 22	PO Kling	# 168
Sgt. Hill	# 53	PO T. Ross	# 194
POIC Beck	# 130	PO Behm	# 119
POIC Concepcion	# 125	PO Hansen	# 177
DIC Daryman	# 83	PO Buchkoski	# 145
Det Follmer	# 124	PO Koltunovich	# 189
Det Seiffert	# 115	PO S. Ross	# 141
PO Wagner	# 198		

WE
William E. Smith
Chief of Police



POLICE DEPARTMENT		SPECIAL	9/07/93	93-098-20
SUBJECT		DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN, VANGREEN, RESSLER, LISTER, & STABLEY; INSP. ZEAG; SGTS. SWARTZ & MEHRING; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL		
REFERENCE		SPECIAL INSTRUCTIONS		
DURATION		RE-EVALUATION DATE	NO. PAGES	

The following personnel will attend 1993 Fall Firearms Qualification to be held Thursday September 09, 1993 at the County FOP Range on Indian Rock Dam Road. Note there are 2 separate training blocks listed below. All persons are to bring their firearms duty equipment and duty ammo. We will complete qualifications in the State pistol and shotgun courses, the YCPD pistol course, clay target shooting, and there will be some firearms skill development shooting. Your Glocks will be stripped for cleaning and an update kit will be installed in your gun at this time.

0700 HOURS to NOON

Lt.	McClain	#	20
PO1C	Dacheux	#	162
PO1C	Beck	#	130
D1C	Daryman	#	83
Det.	J. McBride	#	171
PO	Good	#	151
PO	Wagner	#	198
PO	B. McBride	#	167
PO	George	#	123
PO	Behm	#	119
PPO	Figge	#	136

NOON - 1700 HOURS

Lt.	Vangreen	#	24
D1C	Williams	#	81
Det.	Follmer	#	124
PO	Bricker	#	190
PO	Stambaugh	#	108
PO	Levinsky	#	183
PO	Kling	#	168
PO	Santiago	#	161
PO	Clarkson	#	187
PO	R. Hill	#	138

WE Smith
William E. Smith
Chief of Police

CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

7/2/93

93-080-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAIN
VANGREEN, RESSLER, LISTER & STABLEY; INSP. ZE
SGTS. BRUNNER, SWARTZ & MEHRING; CONCERNED PER
TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the 90 minute 1993
Hazardous Materials update training, to be held at Northern
Regional Police Dept. on the following dates and times :

Tuesday July 13, 1993 1300 - 1430 hours :
Sgt. Swartz, POLC Beck, POLC Dacheux, POLC Concepcion, D1C Daryman,
Det. Follmer , PO Stambaugh, PO Hernandez, PO R. Hill

Tuesday July 13, 1993 1500 - 1630 hours :
Lt. McClain , POLC Girling, POLC Fuentes, POLC Walker, POLC
Arnold, Det. Seiffert, PO Bricker, PO Kahley

Tuesday July 20, 1993 1300 - 1430 hours :
Lt. Downing, Lt. Stabley, Sgt. Stine, Sgt. Mehrling, Det. Rohrbaugh,
PO J. McBride, PO Wagner, PO Roberts, PO Bloss, PO Clarkson

Tuesday July 20, 1993 1500 - 1630 hours :
Sgt. Hill, D1C Thompson, PO Kling, PO B. McBride, PO Utley,
PO T. Ross, PO Hansen, PO Markley

Tuesday July 20, 1993 2000 - 2130 hours :
Lt. Ressler, Lt. Lister, Sgt. Brunner, Sgt. Fells, POLC Butler,
POLC Kohler, PO Lawson , PO Hose, PO Kleynen , PO George, PO Ward,
PO Behm, PO Koltunovich, PO S. Ross , PO Poole

Tuesday July 27, 1993 1300 - 1430 hours :
Sgt. Conklin, D1C Williams, POLC Brown, PO Good, PO Brewster,
PO Muldrow, PO Beveridge, PO Pfeifer, PO Santiago

Tuesday July 27, 1993 1500 - 1630 hours :
POLC Ford, PO Heist, PO Heilman, PO Leppo, PO Levinsky, PO Fetrow,
PO Daniels, PO Knauer, PO Mincemoyer, PO Peddicord

Tuesday July 27, 1993 2000 - 2130 hours :
Sgt. Veseth, Sgt. Sullivan, Sgt. Blemler, POLC Barth, PO J. Brown,
PO Adams, PO Spence, PO Tschopp, PO Wentz, PO Searfoss,
PO J. Veater, PO Buchkoski, PO Losty, PO E. Veater, PO Nicholas

WES
William E. Smith
Chief of Police

JUL 6 1993



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE SPECIAL	EFFECTIVE DATE 03/01/93	NUMBER 93-046-
SUBJECT TRAINING ASSIGNMENT		
REFERENCE DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAIN VANGREEN, RESSLER, LISTER & STABLEY; INSP. Z SGTS. BRUNNER, SWARTZ & MEHRING; CONCERNED PE TRAINING FILE; RECORDS; PERSONNEL		
ENCLOSURE SPECIAL INSTRUCTIONS		
RE-EVALUATION DATE		NO. PAGE

The following personnel will attend 1993 MPOETC Mandatory In-Service Training on May 17 and 18, 1993 at Spring Garden Police Department. Hours of the complete training days will be 0800-1630 hours. This 2 day course update includes the following sections and topics :

- 34587 - Ethnic Intimidation and Legal Update
- 34588 - Case Preparation
- 34589 - Officer Safety Awareness III

Lt. Vangreen # 24
Insp. Zeager # 31
Sgt. Conklin # 52
POIC Dacheux #162
POIC Fuentes #101
Det. Rohrbaugh #150
Det. Follmer #124

PO Leppo #148
PO Kling #168
PO Kahley #106
PO Spence #122
PO Ward #133
PO Behm #119

W E Smith

William E. Smith
Chief of Police

****Note:** Everyone in this class should have received confirmation by mail from HACC for this course. If you have not, contact Lt. Downing ASAP.

MAR 02 1993



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

	TYPE SPECIAL	EFFECTIVE DATE -02/26/93	NUMBER 93-041-2
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAIN, VANGREEN, RESSLER, LISTER & STABLEY; INSP. ZIGLER; SGTs. BRUNNER, SWARTZ & MEHRING; CONCERNED PERSONNEL; TRAINING FILE; RECORDS; PERSONNEL		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGE	

The following personnel will attend 1993 Spring Firearms Qualification to be held Friday, May 14, 1993 at the County FOP Range on Indian Rock Dam Road. This training will occur from 0800-1600 hours. Bring your complete duty gun belt.

Capt.	Perelman	#	3
Sgt.	Sullivan	#	68
DLC	Williams	#	81
PO	Good	#	151
PO	Heilman	#	105
PO	Utley	#	179
PO	Wentz	#	176
PO	Behm	#	119
PO	Nicholas	#	131

WE Smith

William E. Smith
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

02/24/93

NUMBER

93-036-

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAI
VANGREEN, RESSLER, LISTER & STABLEY; INSP. Z
SGTS. BRUNNER, SWARTZ & MEHRING; CONCERNED PE
TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAG


The following personnel will attend in-service training on
March 26, 1993 at the Lincoln Fire Company. CPR re-certification
will begin at 0800 hours. CROWD CONTROL training will take place
in the afternoon session until 1600 hours.

Sgt.	Conklin	#	52
Sgt.	Hill	#	53
POIC	Beck	#	130
POIC	Fuentes	#	101
POIC	Butler	#	154
PO	Kling	#	168
PO	Roberts	#	146
PO	Hose	#	103
PO	George	#	123
PO	Searfoss	#	185
PO	Behm	#	119
*PEO	Enders	#	258

WE


William E. Smith
Chief of Police

SCHEDULED INSTRUCTOR FOR THIS DATE : Lt. Stabley
• CPR only

 POLICE DEPARTMENT		SPECIAL	10-07-92	92-10
SUBJECT		TRAINING ASSIGNMENT DISTRIBUTION CAPTS. McMASTER, PERELMAN, LTS. McCLAIN, RESSLER, LISTER, VANG SGTS. BRUNNER, SWARTZ, MEHRING; PER CONCERNED PERSONS, RECORDS, TRAININ		
REFERENCE		SPECIAL INSTRUCTIONS		
ENCLOSURE		RE-EVALUATION DATE		NO. P

The following personnel will attend Mandatory In Service Training at the Spring Garden Twp Police Department from 0800 hrs to 1600 hours on November 9 and 10, 1992 .

Lt.	Vangreen	#	24
Insp.	Zeager	#	30
PO1C	Walker	#	142
PO	Roberts	#	146
PO	A. Adams	#	184
PO	Kahley	#	106
PO	Spence	#	122
PPO	Behm	#	119
PPO	Veater	#	128
PPO	R. Hill	#	138
PPO	Koltunovich	#	189


 William E. Smith
 Chief of Police



POLICE DEPARTMENT

SPECIAL

10-05-92

92-095-2

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. McMASTER, PERELMAN, C
 LTS. McCLAIN, RESSLER, LISTER, VANGREEN
 SGTS. BRUNNER, SWARTZ, MEHRING; PERSONS
 CONCERNED PERSONS, RECORDS, TRAINING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PA

The following personnel are to report to the York County
 Firearms Range on Indian Rock Dam Road Wednesday, October 21,
 1992 from 0800 hrs to 1600 hours for fall Firearms Training.
 Bring a writing utensil for note taking and all appropriate
 gun belt gear.

Lt.	Vangreen	#	24
PO1C	Barth	#	195
PO1C	Walker	#	142
PO	Stambaugh	#	108
PO	J. McBride	#	171
PO	Beveridge	#	134
PO	Kahley	#	106
PO	Hose	#	103
PPO	Behm	#	119
PPO	Markley	#	104
PPO	Poole	#	135

WES
 William E. Smith
 Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

05/13/92

92-045-

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION Capts. Smith, McMaster, Perelman
Lts. McClain, Downing, Ressler, Vangreen;
Sgts. Brunner, Swartz, Mehring; Training;
Records; Personnel; Concerned Persons

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. 2

The following personnel will attend a HAZ MAT First Responder course at Northern York County Regional Police Department on Wednesday, June 3, 1992.

1030 - 1430

Sgt. Sullivan, #68
PO Sheesley, #180
PO Knauer, #126
PO Santiago, #161
PPO Veater, #128
PPO Behm, #119

1530 - 1930

Lt. Downing, #21
D1C Williams, #81
PO J. McBride, #171
PO Kahley, #106
PO Spence, #122
PO Butler, #154
PO M. Hose, #103
PO Utley, #179
PO T. Ross, #194
PO Ward, #133

William M. Hose
Chief of Police



CITY OF YORK, PENNSYLVANIA

POLICE DEPARTMENT

SPECIAL

03/20/92

92-02

SUBJECT

TRAINING ASSIGNMENT

REFERENCE

DISTRIBUTION

Cpts. Hose, Smith, McMaster;
 Lts. McClain, Perelman, Downing, Vangreen;
 Sgts. Ressler, Mehring, Training, Records;
 Personnel; Concerned Persons

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO.

The following officers will report for CPR certification and Firearms Qualification on Fri., March 27, 1992 as follows:

CPR at the Mayor's Conference room at 0800 hrs. and Firearms Qualification at the County Firearms Range (Indian Rock Dam) at 1200 hrs.;

Capt. McMaster, #5
 POIC Fuentes, #101
 PO Sheesley, #180
 PO Levinsky, #183
 PO J. McBride, #171
 PPO Behm, #119
 POIC Girling, #173

Firearms Qualification at the County Firearms Range (Indian Rock Dam) at 0800 hrs. and CPR at the Mayor's Conference Room at 1200 hrs;

Sgt. Lister, #63
 PO Good, #151
 PO Roberts, #146
 PO Bloss, #149
 PO Lawson, #193
 PO Kohler, #158
 PPO Searfoss, #185
 PO D. Leppo, #148

Range Instructors:

Sgt. Stine, #65
 POIC Girling, #163 (PM Only)
 PO D. Leppo, #148 (AM Only)

CPR Instructors:

PO Fells, #157

William M. Hose
 William M. Hose
 Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT	TYPE SPECIAL	EFFECTIVE DATE 01/06/92	NUMBER 92-0
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Hose, Smith, McMaster; Lts. McClain, Perelman, Downing, Vangreen Sgts. Ressler, Swartz, Training, Records Personnel; Concerned Persons;		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO.

The following officers will attend PR 24 and Pepper Mace Training at the Lincoln Fire Co. on Monday, January 13, 1991 from 0800 until 1600. Instructors for the PR 24 will be PO Arnold & Fetrow. POIC Barth & PO Blemler will instruct the Pepper Mace class.

PPO Veater, #128

PPO Behm, #119

PPO Freed, #136

PPO Hill, #138

PPO Heiser, #177

PPO Buchkoski, #145

PPO Koltunovich, #189

William M. Hose
Chief of Police

Note: the officers assigned to this training should bring a towel



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

	TYPE SPECIAL	EFFECTIVE DATE 12/2/91	NUMBER 91-094
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Hose, Smith, McMaster; Lts. McClain, Perelman, Downing; Vangreen; Sgts. Ressler, Swartz, Training, Records; Personnel; Concerned Persons;		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PA	

Probationary Police Officers Curtis D. Behm, #119 and John M. Veater, #128 will be assigned to Field Training as follows:

12/16/91 - 01/05/92	(3 weeks)	7PM-3AM
01/06/92 - 01/12/92	(1 week)	Detective Bureau
01/13/92 - 01/19/92	(1 week)	7AM-3PM
01/20/92 - 02/09/92	(3 weeks)	Community Police Squad
02/10/92 - 03/22/92	(6 weeks)	11PM-7AM
03/23/92 - 05/03/92	(6 weeks)	3PM-11PM

Probationary Police Officers Brian D. Freed, #136 and Randall S. Hill, #118 will be assigned to Field Training as follows:

12/16/91 - 12/22/91	(1 week)	Detective Bureau
12/23/91 - 12/29/91	(1 week)	7AM-3PM
12/30/91 - 02/09/92	(6 weeks)	3PM-11PM
02/10/92 - 03/01/92	(3 weeks)	7PM-3AM
03/02/92 - 03/22/92	(3 weeks)	Community Police Squad
03/23/92 - 05/03/92	(6 weeks)	11PM-7AM

William M. Hose
Chief of Police

DEC 10 1991



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE GENERAL	EFFECTIVE DATE 05/01/88	NUMBER 88-001-03
DISTRIBUTION All Police Personnel		
SPECIAL INSTRUCTIONS Cancel GenO 83-013-03		
RE-EVALUATION DATE 05/01/89		NO. PAGE 7

SUBJECT

Administration of Discipline

- REFERENCE (a) IACP Managing for Effective Police Discipline, pp. 159-183
 (b) GenO 81-003-02 dtd 8/1/81
 (c) GenO 79-004 dtd 2/14/79
 (d) Section 111.06, Investigations, Administrative Code of the City of York
 (e) Section 121.04, Rules & Regulations, ibid.
 (f) Section 145.05, Manual of Rules, ibid.

I. PURPOSE

To establish policies and procedures for the administration of discipline within this department.

II. POLICY

The Chief of Police is responsible for the administration of discipline within this department. With the exception of oral and written reprimands and temporary relief from duty, all disciplinary actions must be taken or approved by the Chief of Police. The following procedures will govern disciplinary procedures for all police officers and nonunion support personnel.

III. PRODECURES

A. Penalties

The following penalties may be assessed against any member as disciplinary action:

1. Docking of Pay

Any supervisor or commanding officer may send a member home to correct unsatisfactory personal appearance as defined in Rule B-38 of reference (b), and dock him or her for the time elapsed until he or she returns to duty.

2. Oral Reprimand

Any supervisor or commanding officer may orally reprimand a subordinate. Such reprimands will be given in private and if they constitute counselling sessions for 1st level offenses, must be noted on commanding officers' reports for future reference.

- a. Reprimand shall be acknowledged by signatures, signed on the signature line, of recipient and supervisor.

Gen0 88-001-03

5/1/88

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- b. Any member found guilty of committing a 4th level offense will be punished by a suspension from duty of from six (6) to ten (10) working days without pay by the Chief of Police
- c. Any member found guilty of committing a 5th level offense will be punished by a suspension from duty for up to thirty (30) working days without pay.
 - (1) Suspension of a police officer in excess of ten (10) working days shall be by action of the City Council.
 - (2) Suspension of support personnel in excess of ten (10) working days shall be by the Chief of Police
- d. An officer under suspension, including summary suspension, will surrender his or her shield, identification card, and service revolver to the Chief of Police or his designated representative for the duration of the suspension. Support personnel under suspension will surrender their identification cards and any other indicia of authority.

7. Dismissal

Any member found guilty of committing a 6th level offense may be punished by dismissal.

- a. Dismissal of a police officer shall be by action of the City Council.
- b. Dismissal of support personnel shall be by the Chief of Police.

8. Demotion

In addition to the above penalties, the Chief of Police may demote any superior officer or officer holding an exempt rank whose conduct as evidenced by being found guilty of a 3rd or higher level offense or continued unsatisfactory performance of duty as defined in Rule B-9, of reference (b) is not in keeping with the standards of leadership and/or performance of his or her rank.

- a. Superior officers holding permanent Civil Service rank may be demoted only after being found guilty by a Trial Board, unless they waive a Trial Board in favor of a hearing before the Chief of Police.
- b. Superior officers holding probationary or acting rank may be demoted to their permanent Civil Service rank after a hearing before the Chief of Police.

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- (d) If no third member can be mutually agreed to within ten (10) working days by the appointees of the Police Chief and F.O.P. President, the third member will be picked by lot from the eligible names.

(2) Notification

All members selected to serve on the Trial Board will be contacted to determine their availability on the date set for the hearing. If any member is unable to serve, his or her name will be stricken and a replacement selected in the same manner as prescribed in Section III, C-3, a, (1) above.

b. Scheduling

The Trial Board shall provide the charged member with timely notice of the date, time, and place of the hearing, which shall be not more than thirty working days from the date of the charges unless criminal charges are pending against the member, in which case the hearing may be postponed until the conclusion of the criminal trial. The charged member may, prior to the hearing date, request and receive one continuance of not more than twenty additional working days.

c. Counsel

Both the department and the member on trial may be represented by counsel. The member on trial will be advised by the Trial Board that he or she may select any member equal or senior in rank, with the exception of his or her supervisor or commanding officer, members of the Trial Board, or Police Chief to act as his or her counsel; or the member may have an attorney or other responsible individual represent him or her at no cost to the City. The member on trial will advise the Trial Board of his or her selection.

d. Right of discovery


Counsel for both the department and the member on trial shall provide opposing counsel with copies of all investigative reports, statements, photographs, and other material to be introduced at the hearing, and a list of all witnesses to be called.

e. Member's Duty Status

All members of the Trial Board, the charged member, and any members serving as counsel for the department or the charged member, shall report for the hearing in lieu of their regularly scheduled duty assignments on the date scheduled.

f. Evidence

Both the department and the member on trial will be given ample time to present evidence and argument with respect to the issues involved. The Trial Board will give effect to the rules of privilege recognized by law, and may exclude incompetent, irrelevant, immaterial, and unduly repetitious testimony. All relevant documents which either party desires to see shall be offered and made a part of the record.

 CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT	TYPE General	EFFECTIVE DATE 01/29/99	NUMBER 99-001-002
SUBJECT Use of Force	DISTRIBUTION All Police Officers		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE (1) Force Continuum	RE-EVALUATION DATE 01/29/00	NO. PAGES 6	

I. POLICY

It is the policy of the York City Police Department that reasonable force is only that force necessary to effect lawful objectives. Reasonable and necessary force will be used by officers to control a situation, effect an arrest, overcome resistance to arrest or defend themselves or another from bodily harm. When the use of force is necessary, it should be in direct relationship to the amount of resistance employed against the officer or the immediate threat a person poses to the officer or another. The use of force will be progressive in nature and may be in the form of verbal, physical, less lethal, or lethal force. No officer will use unreasonable or excessive force toward any person. All sworn officers will be issued this policy, instructed in this policy and be required to demonstrate their proficiency in the use of agency authorized weapons including authorized firearms and less lethal weapons prior to being allowed to carry such weapons.

II. PURPOSE

This policy establishes guidelines and procedures to be used by officers of the Department whenever a use of force is required.

III. A. Less Lethal Force

1. A police officer is justified in the use of force to effect lawful objectives he/she believes necessary to:
 - a. Effect an arrest or overcome resistance to arrest
 - b. Defend himself or another against the use of force
 - c. Control persons who are dangerous to themselves or others
2. The force used should be progressive in nature and shall include verbal force, physical force, the use of less lethal weapons, or any other means at the officer's disposal, provided they are reasonable under the circumstances.
 - a. Verbal Force—warnings, advice and persuasion, voice volume and tone control
 - b. Physical Force—actual physical bodily contact with a person and forcibly subduing that person until resistance is overcome, excluding weapons or objects. Officers will not use physical force in excess of that necessary and reasonable to overcome resistance.

- c. Less lethal weapons-any weapon so designed that when deployed there is a less likely chance of death / serious bodily injury. Less Lethal Weapons may be appropriate when verbal and physical force would be or would have been ineffective or inappropriate.
3. Whenever an officer uses force other than verbal, a Use of Force report will be submitted as outlined in this policy.
4. Officers shall ensure that prompt medical attention is provided to all persons in need of medical assistance.

B. Lethal Force

1. An officer may use deadly force only when the officer reasonably believes that the action is in defense of human life. This would include the officers own life or in defense of any person in immediate danger of serious physical injury.

Definitions:

Reasonable belief -The facts or circumstances the officer knows, or should know are such as to cause an ordinary and prudent person to act or think in a similar way under similar circumstances

Serious Physical Bodily Injury-A bodily injury that creates a substantial risk of death; causes serious, permanent disfigurement; or results in long term loss or impairment of the functioning of any bodily member or organ.

2. Fleeing Felon-an officer is justified in using deadly force to prevent a person fleeing from arrest or police custody when the officer believes no other alternative exists to effect the arrest and reasonably believes that:
 - a. The person fleeing possesses a deadly weapon which they have used or indicates they will use or,
 - b. Presents an immediate risk to the community and immediate apprehension and needed to preserve community safety or,
 - c. The person fleeing has committed or attempted to commit a forcible felony. The forcible felony is a felony involving actual or threatened serious bodily injury. Forcible felonies are:
 1. Murder
 2. Voluntary Manslaughter
 3. Arson endangering persons
 4. Aggravated assault causing serious bodily injury.

4. All sworn officers will be required to successfully complete a training and qualifications course twice a year as prescribed in separate general order concerning firearms/shotguns.
5. Specialized weapons - The Department has in its possession certain specialized weapons, such as rifles, automatic weapons and tear gas. Only properly trained and authorized officers will be permitted to possess and use these weapons. Those weapons will be used in accordance with established departmental procedures

E. Less Lethal Weapons

1. While on duty, officers will only carry and use those less lethal weapons authorized and issued by the department.
2. The baton / PR-24 / Asp will be the authorized and issued baton. Officers will receive training and certification for this weapon.
3. The baton / PR-24 / Asp may be used to subdue an assailant and/or to defend the officer or another from attack.
4. Officers will not intentionally direct blows to a subject's head or other lethal area unless deadly force is warranted, nor will the baton / PR-24 / Asp be used to strike a handcuffed subject. Use of the baton / PR-24 / Asp will be in accordance with departmental guidelines.
5. Officers will be issued and authorized to carry oleoresin capsicum spray, (OC spray) in aerosol containers.

F. Reporting Procedures: Whenever an officer discharges a firearm, other than in training or for recreational purposes, a written report shall be submitted in accordance with the following procedure:

1. No Injury or Death
 - a. The officer discharging the firearm will immediately notify the shift supervisor whether on or off duty.
 - b. The officer will submit the required incident report, explaining the details of the discharge to their Division Commander through the chain of command, prior to the end of their tour of duty. Off duty officers will report to Headquarters immediately after the incident to submit the report.
 - c. The Division Commander will review and forward the reports with appropriate written comments to the Police Commissioner. Copies of the reports will be forwarded to Inspection Services and the Professional Development Division.

2. Causing Injury or Death

- a. The officer discharging the firearm will immediately notify the shift supervisor. The shift supervisor will notify the Division Commander or the Officer In Charge. The Division-Commander or Officer In Charge will notify the Police Commissioner and Inspectional Services.
- b. An Investigator will be assigned from the Investigative Services Division to assist in the investigation. The Investigator will submit a follow up report of the incident to the Operations Commander.
- c. Inspectional Services will conduct a separate investigation. Inspectional Services will not inhibit any criminal investigation taking place.
- d. Investigating officers will follow the established procedures regarding crime scenes, evidence collection and investigation. The officer will be taken immediately to Headquarters where the investigation will occur according to GO 89-001-03 III. C. 3. Interview of Members under Investigation. If the officer discharging the weapon is incapacitated the shift supervisor will file the necessary reports to the Operations Commander.

G. Reporting Procedures -Use of Force (Physical Force and Less Lethal Weapon)

1. Whenever an officer takes an action that results in the use of physical force, or alleged to have resulted in injury of another person; and/or applies force through the use of less lethal weapons, the following procedure will apply:
 - a. The officer will immediately notify the shift supervisor. The supervisor will determine if Investigative Services should be notified.
 - b. An Investigator from Investigative Services will be assigned in the investigation and to prepare charges if needed.
 - c. The officer will complete the necessary reports detailing the use of force and the reasons for use and submit it supervisor prior to the end of his tour of duty. If the officer is incapacitated the shift supervisor will file the necessary reports.
 - d. The shift supervisor will review the report, notify the Operations Commander and forward all reports to him.
 - e. The Operations Commander will review the reports and forward them to the Police Commissioner whenever an internal investigation is deemed appropriate.

H. Shooting Review Team

1. GO 83-005-14 will govern this aspect of the use of force wherein firearms are used

I. Use of Force Resulting in Death or serious Physical Injury

1. An officer involved in an incident where the use of force resulted in a death or serious physical injury will be assigned to administrative duty or given administrative leave pending a complete investigation and review of the incident. This duty or leave will not be considered discipline taken against the officer, but rather relieving the officer from field duty while undergoing the emotional stress of having used deadly force.
2. A Psychologist interview is mandatory for all officers involved in a deadly force incident for consultation and/or treatment.
3. The period of time spent on administrative duty or leave will be determined by the Police Commissioner, upon the recommendation of the psychologist.

YORK CITY POLICE DEPARTMENT

USE OF FORCE REPORT

Lethal _____ Less- Lethal _____ UF Report # _____

DATE OF INCIDENT:

TIME:

SUBJECT NAME _____

ADDRESS _____

DOB _____ AGE _____ SEX _____ RACE _____ HT _____ WT _____

SS# _____ ARRESTED: Y N CHARGES _____

LOCATION:

ARRESTING OFFICER _____

WEAPON USED:

Subject injured during police contact ? Y N

Describe injuries:

Treatment Provided : Y N Reason:

Transported to: Transported by:

Treatment by: Dr. Nurse

Subject admitted to Hospital: Y N Treated and Released: Y N

Refused Treatment: Y N Witness Name and Title: _____

Photos: Officers _____ Subject _____ Scene _____ Other _____

Photo / Prints to be delivered to:

Radio tape requested by supervisor: Y N

Witnesses and addresses:

Officers on scene: List if on / off duty

Supervisors on scene:

Supervisors on duty:

NARRATIVE

Describe the incident including the resistance used, behavior, conduct and verbal statements by the suspect. Describe the officer's specific techniques / countermeasures used, eg: verbal directions, OC spray, impact weapons and the reason why the specific tactics were used.

Reporting Officer Signature: _____ Date: _____

Shift Commander Signature: _____ Date: _____

Division Commander Signature: _____ Date: _____